

中華基督教屋崙長老會，2019年暑期班
“Growing, Learning, Loving” Summer Program 2019
 Chinese Presbyterian Church of Oakland
 265 Eighth Street, Oakland, CA 94607 • (510) 452-4963

Dear Parents,

We are excited to provide your children with a memorable, educational, and fun summer program! ***Growing, Learning, Loving*** is for students **entering grades 2–8** in the fall. Our academic studies are geared to expand your children’s vision of academics, with an **emphasis on STEAM activities** through science/engineering paper circuit experiments. In addition to our core English and Math curriculum, we teach children how to grow, learn, and love in new and interesting ways, based on biblical principles. We share the lessons of the Bible and show how these apply to children’s daily lives. We offer art lessons to help develop each child’s gifts in the arts. With the success of last year’s new curriculum, we will continue to offer **Reader’s Theater** and **Specialty Writing** (depending on grade level: how-to, descriptive, personal narrative, and/or 5-paragraph format essay), with the introduction of a ***NEW*** comic book/graphic novel writing class this year.

TWO Sessions For Greater Flexibility!

For families who have a vacation planned during part of the summer, we continue to offer two sessions (see below). If you prefer to attend BOTH sessions, this year’s program runs from **Tuesday, June 20 to Friday, July 28, 2023**, each week day, **9 am to 5 pm**. **The one exception is Tuesday, July 4th, when we will be closed for Independence Day**. Please enjoy this day with your children to celebrate our American freedoms!

Our program tuition fees are as follows:

	<u>Dates</u>	<u>Early Bird Registration (Pay by 5/21/23)</u>	<u>Registration (Pay after 5/21/23)</u>
*Session 1:	June 20–July 7	\$650	\$700
*Session 2:	July 10–July 28	\$650	\$700
*BOTH Sessions:	June 20–July 28	\$1,000	\$1,100

***NOTE:** Program dates may be subject to change due to the situation of COVID-19. We will do our best to inform you of any changes, so please check our website, the front bulletin board of CPC, or call us. We appreciate your patience and understanding during this time of uncertainty.

Scholarships available for low-income families. Ask for details.

The summer program will culminate in closing ceremonies on **Friday, July 28th**. We will share the knowledge we’ve learned during our summer program and enjoy a lunch together. ***So mark your calendar!***

Due to COVID-19, we *will have LIMITED* field trips on some **Wednesdays.**
(Students are required to bring their own lunches on these days)

If you decline any of the field trips, **please keep your child home for that day**. All of our staff and volunteers join the Wednesday activities during the summer program, so there is **NO** class on field trip days.

~ We require all participants to wear masks & to do a daily temperature check! ~

NOTE: Any charges incurred by late pick-up or damages made by your child ***MUST*** be paid **the following day** otherwise **your child will not be able to attend the program**. However, two years ago, we had great success with parents picking up children on time, so I feel confident that we will not have to charge anyone for being late. Thank you in advance!

We look forward to having your children attend this year’s summer program. For more information, please visit our website at <http://oaklandcpc.pcusa.cc/ebayomsummer.html> or email us at: cpcsummerprogram@gmail.com

Cathy Fong
 CPC Summer Program Director

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1. Ground Rules for Parents

- a. Please encourage your child to be empathetic and respectful to everyone and the church.
- b. Please send and pick up your child to church on time according to schedule. For the safety of the children in the summer program, visitors are **NOT** allowed at CPC during program hours. If you have an emergency, and need to contact your child, please contact the office first at (510) 452-4963.
- c. Please do not drop off your child before 8:45 am, as they will not be able to enter the premises. For absence, tardiness, vacation, or if the child needs to leave early, please notify the teacher and Director in advance. Students without parents’ consent will not be allowed to leave the church during program hours. We will only allow the people who are on the contact section of the registration form and a picture ID to pick up your child from the church.
- d. All students must leave the church by 5:10 pm. The Chinese Presbyterian Church is not responsible or liable for any child after 5:10 pm.
- e. If student remains in the church premises after 5:10 pm, **PARENTS WILL BE LIABLE FOR AN ADDITIONAL CHARGE OF \$5.00 FOR EVERY 10 MINUTES FROM 5:10 PM ONWARDS.**
- f. For students’ safety, all parents need to sign their students in and out on clipboards each day. All visitors must check in with the Director when they enter.

2. Important Ground Rules for students.

- a. Come to class on time.
- b. Show respect for everyone and everything.
- c. Listen to all staff and volunteers.
- d. Neatly complete and turn in all assignments on time.
- e. Use respectable language and behavior at all time.
- f. Have a good attitude.

3. What students can bring:

- a. Stationery, including pens, pencils, erasers, and books
- b. Snacks for recesses.

4. What students must NOT bring

- a. Weapons, drugs, alcohol and/or tobacco.
- b. Electronic devices or games, Pokémon or similar cards, and toys.
- c. Skateboard, roller skates and bikes.
- d. Glass containers.

5. If your child is sick, please DO NOT send him/her to church. Parents will be called to pick up their child immediately in case of fever symptoms. **If your child is sent home, you will need to show proof of a negative COVID test for your child to return to the program.**

In case of emergency, parents consent to give permission to the physician selected by the Chinese Presbyterian Church of Oakland’s staff to hospitalize, secure proper treatment for, use ambulance, and/or to order injection, anesthesia, or surgery for the student. The Chinese Presbyterian Church and any staffs, leaders, volunteers, or participants are not responsible for accidental injuries and/or illnesses that occur during any program activity. Please visit our website for health and safety policies:

<http://oaklandcpc.pcusa.cc/health-policies.html>

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6. Discipline Policy

If a child’s behavior becomes disruptive, we may dismiss the child. Disciplinary actions are taken as follows:

- After 2 clear verbal warnings in one day, the child will lose one 10-minute recess.
- After losing two 10-minute recesses in one week, the child will lose one lunch recess.
- After losing two lunch recesses in one week, there will be a parent conference.
- If the child needs more than two parent conferences within the summer, the child will be suspended or dismissed from the program.
- It is up to the discretion of the Director to call the parents and send a student home if the child’s behavior cannot be controlled by the teachers.
- Any prohibited items brought to CPC will be confiscated.

7. T-Shirts

Each child will receive two green T-shirts on the first day of the program. T-shirts should be worn everyday.

8. Lunch will be served from 11:30 am to 12:30 pm every day, except during field trip days.

Drinks and snacks will be sold during the afternoon break.

9. Tentatively, three (3) field trips are scheduled on Wednesdays! However, the field trip schedule is subject to change based on availability.

Due to COVID-19, there are only TWO (2) in-person drop-off registration dates this year:

**Monday, April 10 OR Saturday, May 20
10:30 am - 1:00 pm**

If you cannot make either of these dates, please download an online registration form and return with payment by mail or pay by *Zelle* by using our church email address:
oakland.cpc@gmail.com

Or please call ahead to make arrangements to pick up forms or drop off applications at the church: **(510) 452-4963**

The office is usually open M, W, F from 10 am-4 pm.